

CAHS Faculty Council Meeting Agenda: November 19th 1:00pm

- 1) Call to Order/Approval of minutes
 - a) All members in attendance
- 2) Report from budget meeting
 - a) Not discussed
- 3) Review of Survey on Committees
 - a) Faculty Senate would like more representation from our division on university committees
 - i) Faculty Welfare, Faculty Governance, Teaching Grants, Educational Policies and Planning, University Budget, Research and Creative Activities, Diversity
 - b) Discussed creating a process sheet for each committee
 - c) Website – committees give information to Alyssa for web page
 - i) Public access – does it need to be only ECU access
 - d) Send survey out after we have feedback from committee chairs
 - e) Alex will draft email to send to committee chairs notifying them of upcoming discussion, committee members will contact chairs:
 - i) **Yolanda – Jennifer McDougal, Undergraduate Affairs and Curriculum**
 - ii) **Shanna – Tina Seemann, Graduate Affairs**
 - iii) **Alex – James Lin, Student/Faculty Committee and Research and Scholarly Activities Committee**
 - iv) **Lauren T. – Honors and Awards Committee**
 - v) **Chris – Rhiannon Phillips, Elections Committee**
 - vi) **Lauren S. – Mike Wheeler, Diversity Committee**
- 4) Member comments and discussion
 - a) Reviewed drafted statement from Faculty Council regarding P&T guidelines
 - i) Call for motion to vote to send the recommendation letter to department chairs, faculty senators – approved
 - b) Chris will talk to Faculty Senate Rules Committee, Alex will talk to Leigh Celluci to find out date for submission of revision of departmental P&T guidelines and where it is to be submitted

Next meeting date: January 21st – 1:00pm