

College of Allied Health Sciences
Matching Funds for Travel Requests for CAHS Students
Please submit the following information to the Associate Dean for Research for review

We recognize the important contributions our students make to our research programs and the benefits for students to attend and present research findings at conferences. The purpose of this program is to support students traveling to conferences and meetings to present their research. ****Students receiving a travel award are expected to present at CAHS Research Day.**

Eligibility

Students must be first or second author on the paper or poster to be presented and must attend the conference. A match from the student's home department is expected. CAHS may match half of travel expenses that total \$1,000 or less and no more than \$500 for travel expenses that total more than \$1,000.

Travel Fund requests for Fall Semester must be submitted by September 30th and expended by December 31st

Travel Fund requests for Spring Semester must be submitted by February 15th and expended by June 15th

Submit one (1) request per student and include document indicating acceptance and estimated costs.

Department: _____

Student's name: _____ Degree Program: _____

Banner ID: _____ Student's ECU email address: _____

Conference Attending: _____

Dates of Conference: _____

Title of presentation/poster: _____

Authorship on presentation/poster: FIRST SECOND

Total cost of Meeting: \$ _____

Request from CAHS: \$ _____

** If other support selected, please indicate the source:

Contribution Sources	Amount
Department	\$
Grant	\$
Other support**	\$

 Department Chair's Signature

 Student's signature

 Date

 Date

 ___ Approved ___ Not Approved. Signature _____ Date _____

____ Amount Approved _____ FOAP